## SGT University, Gurugram

 Faculty of Mass Communication \& Media Technology
## B.A. (Journalism and Mass Communication) 2021-2024



# B.A. (Journalism \&Mass Communication) 2021-24 

## SYLLABUS <br> Semester-1 ${ }^{\text {st }}$

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-I

INTRODUCTION TO JOURNALISM

## UNIT I: INTRODUCTION TO JOURNALISM

Concept of Journalism
Brief history of Journalism
Role and Responsibility of Journalism

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Practical, Exercises/Assignments: Student's seminar, Group discussions
UNIT II: NATURE AND STRUCTURE OF NEWS
Concept and meaning of News, Elements of news
News sense, News Values, Soft news, hard news
Follow - Up, News Story Structure, Headline and its types
Intro/lead writing and its types, Re-writing
Practical, Exercises/Assignments: To write 5 news

## UNIT III: REPORTING TECHNIQUES

Roles and responsibilities of different types of Reporters, Reporting techniques, qualities of a 'reporter, Pitfalls and problems in reporting - attribution - off the record, embargo, pool reporting, Principles of reporting, Types of Reporting

Practical, Exercises/Assignments: To cover 5 news

## UNIT IV: COPY EDITING, PRINTING \& LAYOUT

Nature and need for editing. Roles of editorial staff, Principles of editing, Functions of editorial desk, Newsroom, News selection, style sheet, Editing symbols, Proof reading symbols and their significance, Translation, News agency copy editing

QuarkXPress, Page Making, Lay out designing

Publishing of newspaper and magazine
Practical, Exercises/Assignments: To edit 5 copies using symbols
To make 5 newsletter containing 4 pages each

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## MAJOR PROJECT:

A 4-page newspaper based on in-house Reporting (Group Project)

## SUGGESTED READINGS:

- Paul Chantler\& Peter Stewart Basic Radio Journalism, Focal Press
- Uma Joshi Text Book of Mass Communication \& Media Anmol Publication, Delhi
- R.Parthsarathy Journalism in India , Sterling Publishers
- H.R.Luthra Indian Broadcasting
- J Natrajan History of Indian Journalism, Publications Divisions, Ministry of Information of Broadcasting Government of India
- S C Bhatt Indian Press since 1955, Publication Division, Ministry of Information of Broadcasting Government of India, New Delhi
- P.K Ravindran . Indian Regional Journalism, Author Press, New Delhi
- ParthasarthyRangaswami Journalism in India, Sterling Publishers Private Limited, New Delhi
- M V Kamath Modern Journalism, Vikas Publishing House, New Delhi
- Hohnberg John The Professional Journalist, Oxford Publishing Co. Pvt. Ltd., New Delhi


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# SEMESTER-I <br> INTRODUCTION TO PHOTOGRAPHY 

## UNIT I - CONCEPT OF PHOTOGRAPHY

How still camera works?

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Different parts of camera and their function
Digital image file Formats (TIFF. JPEG. GIF. PNG. RAW)
Practical - Camera Handling exercises

## UNIT II

Image sensors \& sizes (CCD and CMOS)
Exposure triangle, Concept of depth-of-field
White balance \& Color temperature
Lenses \& Filters
Practical - Photographs with different Exposure \& Lenses

## UNIT III- VISUAL GRAMMAR IN PHOTOGRAPHY

Visual grammar in photography, photographic composition: elements of composition, rule of thirds, framing, principles of composition, types of shots and camera angles
High Dynamic Range (HDR) Photography
Types of Photography (Based on Usage \& Area)
Practical - Photographs depicting different Camera Angles, Exercise on framing of Photo Captions for various photographs and developing a Photo Feature

## UNIT IV- CAMERA LIGHTING

Understanding lighting: artificial \& natural
Photographic lighting equipments \& sources
Three-point lighting: key, fill and back light
Introduction to Adobe Photoshop
Practical - Lighting \& Editing

## PROJECT

Project File - Photo Feature (10-15)
Individual focus on three different candles aligned in a row
Focusing a moving subject using electronic focus and of points.

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Understanding the working of the shutter, capturing motion
Long exposures
Practice shooting with bounce and reflected light

## SUGGESTED READINGS:

1) Basic Photography, Focal Press, 2003 Private Limited, 1999 ; Michael Langford
2) Food Shots; Hicks, Roger \& Schultz, Frances
3) A Simple Guide To 35mm Photography; Corbett, Bill
4) Point And Shoot; Jacobs, Lou (Jr.)
5) Practical Photography, Hind Pocket Books; Sharma, O P
6) James A. Folts Ronald P. Lovell Handbook of Photography, Fred C. Zwahlen, Jr. Delmal Thomsan learning
7) Lee Frost Photography, Hodder Headline

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## SEMESTER-I <br> ENGLISH COMMUNICATION

UNIT I: SPEAKING SKILLS and PHONETICS
Presentation - Types
Nuances of delivery
Public Speaking
Body Language

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Interview Skills
Phonetics
Pronunciation
Syllable
Word stress
Intonation
Practical:

- Extempore
- Group Discussion
- Panel Discussion
- Anchoring
- Mock Interview
- Transcription of words
- Practice of selected words through speech


## UNIT II: READING COMPREHENSION AND TRANSLATION

Free Writing: Peter Elbow
Of Truth: Francis Becon
It's only Game Enjoy: TarunTejpal
Girls: MrinalPande
What makes sGood Writing Good: Peter Elbow
Go Kiss The World: SubrtoBagchi
Last and Found: Benegal's Bose: Mihir Bose
Practical:

- Comprehension of selected texts
- Translating literary and non- literary text
- Translating text from English to Hindi

UNIT III: LANGUAGE AND VERBAL ABILITY
Sentence
Clauses and phrases
Tag-questions
Punctuation
Common errors
Articles

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Modals
Word formation
Practical:

- Grammar exercises on each part

UNIT IV: WRITING SKILLS
Letter-Writing
Composing an effective paragraph
Writing a report
Practical:

- Exercises on each part


## SUGGESTED READINGS:

- Raymond Murphy 'Essential English Grammar', Cambridge University Press: New Delhi. 1998. Print
- Elbow, Peter. Everyone can Write: Essays Towards A Hopeful Theory of Writing and Teaching Writing. OUP: New York. 2000. Print.
- English Vocabulary in Use (Advanced), Michael McCarthy and Felicity, CUP
- Learning Spoken English by Lynn Lundquist-ASIN: B0094XNOPW
- Fluency in English Part I, Department of English DU. OUP. Print.
- Fluency in English Part II, Department of English DU. OUP. Print
- Arora, V N and Laxmi Chandra, Improve your Writing. OUP. Print


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# SEMESTER-I <br> CONTEMPORARY ISSUES AND CURRENT AFFAIRS-I 

## UNIT I : BRIEF HISTORY OF INDIA

Partition and After
Nehru Era, Emergence of Non Congress Parties
India after Globalization and Privatization

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Practical/ assignment/ Exercise: Group discussion, Seminar presentation

## UNIT II: CONSTITUTION OF INDIA

Main Features of Constitution
Rights and Duties of Citizens
Directive Principles
Federal Structure
Practical/ assignment/ Exercise: Group discussion, Seminar presentation

## UNIT III: POLITICAL SYSTEM OF INDIA

Democracy, Parliament and Political Parties
Governance, Executive and Judiciary
Local Governance, Police system
Political Reforms
Practical/ assignment/ Exercise: Group discussion, Seminar presentation

## UNIT IV: CURRENT AFFAIRS \& SOCIAL ISSUES \&

To write, rewrite, translate news, articles, features etc.
Traditional societies: Strengths and Weaknesses
New Social Movements
Practical: Students will make a file of news, articles etc on the basis of their work

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## SUGGESTED READINGS:

1) Rajni Kothari: Caste in Indian politics
2) Bakshi P.M.: The Constitution of India, Universal Law Publishing Co. Pvt. Ltd. 2001
3) D. D. Basu: An introduction to the Constitution of India
4) Bharat Kasamvidhan D. D. Basu (Hindi)
5) Bharat Ka samvidhan Subhash kashyap (Hindi)
6) India after Gandhi-Ram Chandra Guha
7) Shyam Benegal Bharat Ek Khoj (Series)
8) Ram Chander Guha India After Gandhi: The History of the World's Largest Democracy, Perennial
9) D.B. Vohra History of Freedom Movement, Delhi Admin
10) H.R. Ghosal An Outline History of Indian People
11) A.L. Basham A Cultural History of India: The Wonder that is India: Volume-1 \& 2
12) A.N. Aggarwal Indian Economy
13) Rajni Kothari Caste in Indian politics
14) Ministry of I \&B Facts about India
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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

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## SEMESTER-I <br> PUBLIC SPEAKING

## UNIT 1 INTRODUCTION TO PUBLIC SPEAKING

You as a public Speaker
Managing Your Fear of Speaking

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Planning for a speech

## PRACTICAL

Speech of Self-Introduction: A 2-3 minute speech introducing yourself. You should choose objects to represent each of the following 4 areas: (a) how you see yourself, (b) how others see you, (c) how you would never like to be seen, and (d) how you would like to be seen in the future. This speech will allow you to meet your peers, but will also be an opportunity to master the recording and uploading process.

UNIT 2 KNOWING YOUR AUDIENCE AND RESEARCHING AS A PUBLIC SPEAKER
Selecting and researching Your Topic
Becoming a Better Listener
Speaking in Groups

## PRACTICAL

Demonstration Speech: a 4-6 minute speech, where you will teach the audience how to do a step-by-step process. This speech must be delivered and videotaped before an audience of at least 7 adults. You will also incorporate Q\&A this time.

## UNIT 3 SPEAKING \& WRITING AS PUBLIC SPEAKER

Writing Language Effectively, Importance of language.
Speaking from Manuscript \& Reading film/plays, developing opinions.
Speaking during Crises Defining Crises, Risks, and Disasters

## PRACTICAL

Informative Speech: A 5-7 minute informative speech to enhance the audience's understanding of an event or an idea. Audience of $7, \mathrm{ppt}$, outline, and $\mathrm{Q} \& A$ required.

## UNIT 4 THE FUTURE PUBLIC SPEAKER \& FINAL PRESENTATIONS

To be either for the motion or against the motion speaker
TED Talk Writing \& Discussing TED Talk speech On Camera Speaking

## PRACTICAL

Persuasive Speech: a 6-8 minute persuasive speech in which you will be an advocate of an idea, a policy, a plan of action, a program or a product. Audience of 7, ppt, outline, and Q\&A

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required, on camera recording mandatory.

## FINAL PRACTICAL PRESENTATION:-

All 4 Week Practical Speeches, which includes (1.Speech of Self-Introduction 2.Demonstration Speech 3.Informative Speech 4.Persuasive Speech) along with this student can choose any one of the options listed below and can present in the final practical submissions, the options are as follows:-
a) Introduction
b) Storybook Reading
c) Impromptu 1 - National Level Topic Given By Faculty Member
d) Impromptu 2 - International Level Topic Given By Faculty Member
e) Songs/Lyrics
f) PPT Speech
g) Debate

## SUGGESTED READINGS:

1.THE ART of PUBLIC SPEAKING, 2012, by Steven Lucas. Publisher: McGraw-Hill, 11th edition.
2.Sprague, J., Stuarrt, D., \& Bodary, D. (2010) The speaker's handbook (10th ed.)
3.Public Speaking, Osborn \& Osborn 8th Edition

Assessment and Grading Scale: Under Preparation*

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## GENERIC ELECTIVE PAPER

(The paper will be selected by the students under Multidisciplinary Generic Elective under university umbrella)

| GE-01 |  |  |  |
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# B.A. (Journalism \&Mass Communication) 2021-24 

## SYLLABUS <br> Semester-2 ${ }^{\text {nd }}$

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## B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-II

INTRODUCTION TO COMMUNICATION

## UNIT-I -FUNDAMENTALS OF COMMUNICATION

Concept, Characteristics, Nature \& Features of Communication
Elements and Process of Communication
Indian model of communication

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7 Cs of Communication
Barriers of Communication
Types of Communication
Practical/ Assignment/ Exercise: Group discussion, Seminar presentation

## UNIT-II -INTRODUCTION TO MASS COMMUNICATION

Mass Communication- Meaning, Concept, Characteristics, Functions
Tools of Mass Communication: Print, Electronic, New Media, Film, Advertising, Public
Relations
Traditional Media: Introduction, Importance, Reach and effects
Practical/ Assignment/ Exercise: Group discussion, Seminar presentation

## UNIT-III - MODELS OF COMMUNICATION

Models of Communication: Nature, Scope, Definition
Aristotle Model, SMCR Model, Lasswell Model, Shannon \& Weaver Model, Osgood Model, Gerbner Model, Gate keeping Model, Newcomb Model

Practical/ Assignment/ Exercise: Group discussion, Seminar presentation

## UNIT-IV - THEORIES OF COMMUNICATION

Normative Theories of Press-Authoritarian, Libertarian, Social Responsibility Theory
Other Theories-Development Media theory \& Democratic Participant Media Theory, Social Influence or Identification Theory

Hypodermic Needle Theory/ Bullet Theory, Uses- Gratification Theory, Agenda setting theory, Two-step, Multi-step theory, Cultivation Theory

Practical/ Assignment/ Exercise: Group discussion, Seminar presentation

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## SUGGESTED READINGS:

1) Baran, J.Stanley; Introduction to Mass Communication: Media Literacy and Culture; McGrawHill
2) Vilanilam, V. John. Mass Communication in India - A Sociological Perspective; Sage Publications
3) McQuail, Dennis; Mass Communication Theory; Sage Publications
4) Singhal, A.; Rogers, E M.; India's Communication Revolution - From Bullock Carts to Cyber Marts; Sage Publications
5) DeFleur, Dennis; Understanding Mass Communication;Houghton Mifflin Company
6) Vivian, John; the Media of Mass Communication; Pearson
7) Stanley, Dennis; Baran J.; Mass Communication Theory \& Practice; Wadsworth Publishing Company
8) Dominick, Joseph R.; the Dynamics of Mass Communication; McGraw-Hill
9) Facets of Indian Culture by Vidya (Author), R. (Author), Rajaram (Author), Kalpana (Author),Spectrum-facets-of-Indian-culture
10) Samreshan Vidha Dayaram Vishwakarma Shreeram Prakashan Varanasi (Hindi)
11) Sampreshan Pratirooptatha Sidhanth, Dr. Shrikant Singh (Hindi)
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## SEMESTER-II <br> TELEVISION JOURNALISM

## UNIT I - INTRODUCTION TO TV JOURNALISM

Basics of Visual Communication
History and Development of TV Journalism in India

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Private and Public Broadcasting
Skills Required for a TV Journalist
Differences between Print and TV News
Newsroom: Technical set up, Editorial Structure
News Packaging: Various Formats of News
Language skills: Scripting for Different Types of News
Voice-over, Structure of Bulletin, Run down, Ticker
Practical: Scripting, voice over and packaging of news

## UNIT II -TV REPORTING

Basics of Television reporting: visualizing news - research, investigation - interview techniques
Types of reporting, Piece to camera, Walk through, Live Reporting
Television Anchoring: Pronunciation, flow, Modulation, body language
Facing a camera - eye contact - use of teleprompter
Shooting videos and conducting interviews
Practical: PTC and reporting exercise

## UNIT III - INTRODUCTION TO TV PRODUCTION

Stages of TV Production: Pre-Production, Production and Post-Production
Parts of video Camera and their functions
Camera mounting, Camera support system
White/black Balancing,Color Temperature, Basic Camera Shots, Angles and Movements
Various Lenses and Filters, Video file formats
Aspect ratio and resolution
TV Broadcasting standards (SD, HD, 4K \& 8K)
Electronic News Gathering (ENG,) Electronic Field Production (EFP)

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Online and off line editing
Basic Editing (FCP/Adobe Premier Pro)
Planning, production and compilation of News Bulletin and programs
Prepare Run Down
Practical-Static \& Camera Movement (Pan/Tilt) Shots Exercise
Practical -Various shots, angle and movement exercises, writing, shooting and editing news package, interview exercise

10 min. 'live' bulletin on current issues (group)

## UNIT IV - NEWS AND PROGRAMMING

Concept and designing of news programs
Developing Concept \& Treatment
Script for Non-News Television Programs
Genres of Television Programme
(Crime / Cuisine / Talk show/ Lifestyle / Entertainment)
Practical - write a script for a crime / Cuisine show/Talk show/Lifestyle show / Entertainment Program

## Practical: Production of small duration programs

Practical: Recording PTC, Interviews, Making reports

## PROJECT

$($ Group $=$ Director + Camera + Editor $)$
Develop 1 min fiction PSA film
12 min. TV Programme (News bulletin / Interview based / Panel discussion Crime / Cuisine
/ Talk show/ Lifestyle / Entertainment)

## SUGESSTED READINGS:

1) Ralph Donald and Thomas Spann: Fundamentals of Television Production-Surjeet Publications, New Delhi.
2) Herbert Zettl: Handbook of Television Production, Publisher: Wadsworth
3) Thomas D Burrows \& Lynne S.: Video Production Publisher: MC Graw Hill

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4) Boyd Andrew: Broadcast Journalism, Oxford Press
5) Broughton, Iry: Art of Interviewing for Television
6) Kumar, Keval J. Mass Communication in India, Jaico Publishing House
7) Lawrence Lorenz, Alfred \&Vivian John: News Reporting and Writing, Pearson Education
8) Trevin, Janet: Presenting on TV and Radio, Focal Press
9) Yorke, Ivor: Television News (Fourth Edition), Focal Press
10) Khabre Vistar Se-Dr. Mukesh Kumar and Dr. Shyam Kashyap: Rajkamal Prakashan (Hindi)
11) Chanelo ke chehre- Dr. Mukesh Kumar and Dr. Shyam Kashyap: Rajkamal Prakashan (Hindi)
12) TRP, TV News Aur Bazaar, Dr. Mukesh Kumar, Vani Prakashan (Hindi)
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## SEMESTER-II <br> ENVIRONMENTAL STUDIES

## UNITI - ENVIRONMENTAL AND NATURAL RESOURCES

Definition, Scope, Importance

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Conversation of Natural Resources

## UNIT II - ECOLOGY AND BIO-DIVERSITY

Concept of Ecosystem
Structure and function of an Ecosystem
Producers, Consumers and Decomposers
Energy flow, Ecological Succession
Food chain, Food web and Ecological Pyramids
Bio Diversity: Definition, Genetic, Species and Ecosystem Diversity
Bio-Geographical classification of India, hotspots, threats related to habitat loss
Conservation of Bio-Diversity

## UNIT III - ENVIRONMENTAL POLLUTION

Definition - Causes, Pollution Effects and Control
Measures of Air, Water, Soil, Marine, Noise, Thermal, Nuclear hazards
Solid waste management: Causes, Effects and Control Measures of Urban and Industrial Waste
Pollution Measures, Case Studies
Disaster Management: Floods, Earthquake, Cyclone and Landslides.

## UNIT IV- SOCIAL ISSUES AND THE ENVIRONMENT

Urban Problems Related to Energy and Sustainable Development
Water Conservation, Rain water Harvesting, Watershed Management
Problems Related to Rehabilitation - Case Studies, Wasteland Reclamation
Human population and the environment : Population growth, variation among nations
Population Explosion - Family Welfare Programme
Environmental and Human Health

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Human Rights, Value Education, HIV / AIDS, Women and Child Welfare

## TEXT \& REFERENCES:

- Keerthinarayana And Daniel Yesudian, 'Environmental Science And Engineering', HiTech Publications
- Erachbharucha, "A Text Book for Environmental Studies", Text Book of University Grants Commission,
- Peavy. H.S.D.R. Rowe and George T, "Environmental Engineering", New York: Mcgraw Hill,
- Metcalf and Eddy, "Wastewater Engineering: Treatment and Reuse", Tata Mcgraw Hill,
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## SEMESTER-II <br> BASICS OF RADIO

## UNIT I - GROWTH OF RADIO AND CONTEMPORARY TRENDS

Radio in India: inception and growth, Public broadcasting service

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Commercial broadcasting, Education vs. Entertainment
Privatization, FM broadcasting and changing idioms, Podcasting
Developments of Community Radio in India, AIR Code/Broadcasting Code
Practical, Exercises/Assignments: Students' seminar, Group discussions
UNIT II -RADIO NEWS , PROGRAM AND EQUIPMENTS
Writing for the ear: spoken words and music
Radio news, Interview, discussion, Radio Newsreel, Feature and documentary
Entertainment, Drama and serial, Jingles,
Practical, Exercises/Assignments: Radio ads and jingle, Phone-in programs, Commentary,
Musical entertainment program

## UNIT III -RADIO NEWS BROADCAST

Newsroom and its functions, AIR \& News Pooling
News reporting and scripting
News bulletins - compilation and production
Practical, Exercises/Assignments: News bulletin, Interview, Panel discussion
UNIT IV- BROADCAST TECHNOLOGY AND PROGRAM PRODUCTION
MW and SW transmission, AM \& FM
Studios for recording, broadcasting and dubbing
Audio editing software
Practical, Exercises/Assignments: Editing of news and programs

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## SUGGESTED READINGS:

1) R.K. Ravindaran, handbook of radio, television \& broadcast journalism,
2) Keval j. Kumar, mass communication in India, jaico publishing
3) Paul Chantler, peter, basic radio journalism, focal press 2003
4) H.R. Luthra Indian Broadcasting, Publications Division
5) Robert Mc Liesh Radio Production, Focal Press
6) James R. Alburger The Art of Voice Acting, Focal Press
7) Style Book AIR
8) Broadcasting in India, GC Awasthy, Allied, Bombay, 1965
9) Indian Broadcasting, HK Luthra, Publications Division, New Delhi, 1987
10) Broadcasting and the People, Mehra Masani, NBT, New Delhi, 1985
11) Radio Production, Robert Mcleish, Focal Press, Oxford, 2005
12) Writing for Broadcast Journalists, Rick Thomson, Routledge, New York, 2010
13) Radio Programme Production: A Manual for Training, Richard Aspinall, UNESCO, Paris, 1971
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## SEMESTER-II

INTRODUCTION TO MOBILE JOURNALISM

## UNIT- I INTRODUCTION TO MOBILE JOURNALISM

Brief introduction of Journalism

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Global adoption and influence of the portable device
Major players of the phone market
Mobile integration into our daily lives
Mobile and its influence in Journalism

## UNIT-II THE MOJO WORKFLOW

Basic steps of mobile reporting.
Creating and sharing branded mobile journalism content.
Use of mobile apps to make an audio or video documentary, or a narrated photo-essay.
Selecting accessories that enhance the camera or audio quality of smartphones.

## UNIT- III DESIGNING FOR THE MOBILE EXPERIENCE

Making something immediately usable.
Importance of satisfying expectations of tactile interaction and content: tap, flick, pinch, drag, etc.

Difference between mobile design from established desktop design. (Options and choices for your content).
Best practices for process: Design, Development and Content.
Mobile Analytics

## UNIT-IV MOBILE NEWS PRODUCT DEVELOPMENT \& FUTURE OF MOBILE (AND BEYOND)

Mobile development approaches and their benefits as well as weaknesses
Mobile apps vs. mobile-optimized Sites
Planning and building mobile products (Different frameworks and services to move swiftly, other considerations such as staffing, timelines, etc.)

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Evolution of wearables
Augmented reality storytelling and journalism along with reflection on artificial intelligence (AI)

## SUGGESTED READINGS:

- Handbook of journalism and Mass Communication by Vir Bala Aggarwal.
- MOJO: The Mobile Journalism Handbook: How to Make Broadcast Videos with an iPhone or iPad by Ivo Burum (Author), Stephen Quinn.
- The Online Journalism Handbook by Paul Bradshaw.
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## GENERIC ELECTIVE PAPER

(The paper will be selected by the students under Multidisciplinary Generic Elective under university umbrella)

| GE-02 |  |  |  |
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# B.A. (Journalism \&Mass Communication) 2021-24 

## SYLLABUS Semester- $3^{\text {rd }}$

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SEMESTER-III
ADVANCE ANCHORING AND REPORTING

## UNIT I- SPECIALIZED REPORTING

Specialized Reporting -Concept \& Features

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Specialized Reporting for Print, Radio, T.V and Internet
Types of specialized reporting: City reporting, Legal, Political, Parliament, Business, Crime, Sports, Science \& Technology, Health and Medical, culture and life, Environment, Human

Right, Education and Career Reporting, Agriculture and Rural Development, Entertainment

## UNIT II- INVESTIGATIVE REPORTING

Investigative Reporting - Purposes, Sources, Styles, Techniques.
Sting Operation- Tools and Techniques, use of spy cams
Examples of Major Investigative Reporting in India \& World

## UNIT III - DIFFERENT TYPES OF ANCHORING

TV Anchoring- broadcast skills - pronunciation, flow, modulation, body language, make-up \& attire

Facing a camera - eye contact, use of teleprompter
Live studio and field interviews
Moderating TV studio discussions
Anchoring during the election and Budget presentation

## UNIT IV - NEW TRENDS IN REPORTING

New trends and areas in Reporting
Ethical issues in TV Reporting and Anchoring

## PROJECT

1. News-gathering and report writing on various beats
2. Searching of information on the Net
3. Conducting interviews
4. Preparing video capsules and documentary on various subjects
5. Writing news analysis, comment and articles

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

## SUGGESTED READINGS:

1) Herbert Zettl: Television Production Handbook
2) Boyd, Andrew: Broadcast Journalism, Oxford
3) Broughton, Iry: Art of Interviewing For Television, Radio \&Film, Tab Books Inc. 1981
4) Kumar Keval J: Mass Communication In India, Jaico Publishing House
5) Lawrence Lorenz, Alfred \&Vivian John. News Reporting and Writing, Pearson Education
6) Trevin, Janet, Presenting on Tv And Radio, Focal Press
7) Yorke, Ivor, Television News (Fourth Edition), Focal Press
8) KhabreVistar Se-Dr. Mukesh Kumar and Dr. ShyamKashyap, RajkamalPrakashan (Hindi)
9) ChaneloKeChehre- Dr. Mukesh Kumar And Dr. ShyamKashyap, RajkamalPrakashan (Hindi)
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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-III <br> DIGITAL MEDIA

## UNIT I - INTRODUCTION TO DIGITAL MEDIA

History and development of Digital media

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Differences with the print and broadcast media
New Trends in Digital Media
Practical: PPT presentation and students' seminar

## UNIT II-NEWS ON THE WEB

E-newspapers, E-magazines,
Digital tools for journalist
Web writing, Editing of digital content, SEO
Practical:Blogging, Writing and editing for web.

## UNIT III- SOCIAL MEDIA

Characteristics of social media
Types of social media: Facebook, Twitter, Linked-in, WhatsApp, youtube etc.
Blogging and micro blogging
Launching your own website, youtube channel
Social Media Movements, Social Media \& Elections, Issues of Concern
Social/Digital media as a tool for Ad and PR
Marketing and branding
Projects: Five Audio/ Visual stories for websites. Publication of minimum10 blogs.
UNIT IV - LAWS \& ETHICS
Major Cyber Laws and cyber security
Ethics of Digital Media
Practical: Group Discussions and students' seminar

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

## SUGGESTED READINGS:

- Marshall,P. D.(2004). New Media Cultures, Oxford University Press.
- Dewdney, A. \&Ride, P. (2006). The New Media Handbook, Routledge, London.
- Felix, L. Stolarx, D.(2006). Video blogging \& Podcasting, Focal Press.
- Schmidt, E. \& Cohen, J. (2013). The New Digital Age, John Murray.
- Ward, M.(2002). Journalism Online, Focal Press.
- Thornburg, R. M. (2011).Producing Online News: Stronger Stories, CQ Press, Washington.
- Hall, J.(2001). Online Journalism, A Critical Primer, Pluto Press, London
- Rajadhyaksha, Ashish. Indian cinema in the time of celluloid: from Bollywood to the Emergency. Indiana University Press, 2010.
-X-


# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-III <br> INTRODUCTION TO ADVERTISING <br> AND PUBLIC RELATIONS

## UNIT I: INTRODUCTION TO ADVERTISING

Concept and functions of Advertising, types of Advertising

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Evolution of Advertising in India and the world;
Advertising media; Theories of Advertising -Stimulus Response Theory, Starch Model, AIDA,
AIDCA, DAGMAR approach;
Advertising, Publicity \& Propaganda
Practical: Student seminar and group discussions

## UNIT II: CREATIVE STRATEGY AND MEDIA PLANNING

USP, Appeals in advertising, Message strategy
Visualizing an Ad, Ad strategies for different stages of PLC
Copywriting: Idea generation, Copywriting Principles, Copy devices, Jargons
Ad copywriting for different media
Factors influencing media planning - media strategy, media scheduling, mediamapping
Practical: Student seminar and group discussions, Layout-Formal and informal

## UNIT III: UNDERSTANDING PUBLIC RELATIONS

Concept of Public Relations and its types
Lobbying, PR viz-à-viz advertising
Functions of PR department, Organizational structure, PR skills, PR tools.
PR Agencies -Structure and Functions of Agency,
Client- Agency-Media interface, ClientServicing
Practical:Writing Press release \& Organizing Press Conferences

## UNIT IV:ORGANIZATIONAL BEHAVIOR

Electronic-PR, Strategic PR, Organizational Communication
Media characteristics: Media selection, Media buying, Media briefing
Making of House Style
Organizational crisis and role of PR

# SGT University, Gurugram Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

Practical: Student seminar and group discussions

## SUGGESTED READINGS:

1)Jethwaney, Jaishri\&Jain, Shruti(2012), Advertising Management, fOUP India
2) Sachdeva, Iqbal S. (2009), Public Relations - Principles and Practices, OUP
3) Ogilvy, David. (2001). Ogilvy on Advertising, Prion.
4) Valladares, June A. (2000). The Craft of Copywriting. Sage Publications.
5)Little Field James E \&Kirkpatrik C.A.: Advertising: Mass Communication in Marketing;

Vakils, Feffer\& Simons Pvt. Ltd., Bombay
6) White Roderick Advertising: What it is and How to do it: McGrawHill Book Company,

London
7) Bulmore Jeremy Behind the scenes in Advertising; NTC Publishers, Henley
8) Douglas Torin The Complete Guide to Advertising: MacMilan, London
9) JethwaneyJaishri Advertising: Phoenix Publishing House Pvt. Ltd., New Delhi
10) Cutlip S.M and Center A.H. Effective Public Relations, Prentice Hall
11) Kaul J.M. Public Relation in India, Noya Prakash, Calcutta Pvt. Ltd.
12) Heath Robert L Handbook of Public Relations, Sage Publications, New Delhi
13) K.R. Balan Applied Public Relations and Communications, Sultan Chand and Sons

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-III <br> ADVANCE TV PRODUCTION

## UNIT I - LIGHTING TECHNIQUES

Importance of lighting in television production
Lighting equipment and their usage

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Use of filters and reflectors
low key and High key lighting
Practical- Shot practice by using three-point and various lighting condition

## UNIT II - SOUND RECORDING TECHNIQUES

Types of Sound and recording technique
Microphones and Software Uses in Programme
Narration, dialogue and voice over in Programme
Final Sound Mixing
Practical- Recording Outdoor Sound on given theme /
Dubbing exercises / Foley exercises

## UNIT III - VIDEO EDITING

Video editing Aesthetics
Continuity Editing
Editing for Discontinuity
Uses of cut-away and cut-ins
Teasers, Promo, Ads and Montage Sequencing (Practical Exercise)
Practical- Writing, shooting and editing 30-60 sec Teaser \& Promo

## UNIT IV - DOCUMENTARY

Types of Documentary
Analysis of National and International Documentaries
Writing for Proposals for Documentary

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

Practical- Writing proposal for a Documentary- 10 minute
Production of up to 10 minutes Live Talk Show/ News Bulletin

## SUGGESTED READINGS:

- Kenny, Robert F.; Teaching TV Production in a Digital World; Library Unlimited Publications
- Lezzi, Frank; Understanding TV Production;Prentice Hall of India
- Bettinger, Hoyland; Television Techniques; Harper and Brothers Publisher
- Tyrell, Robert; The Work of a TV Journalist; Focal Press
- Scannell, Paddy; Radio, TV \& Modern Life; Blackwell Publication
- Craft, John; Leigh, Frederic A.; Godfrey, Donald G.; Electronic Media; Wordsworth Thomson Learning
- Belavadi, Vasuki; Video Production; Oxford University Press
- Schultz, Brad; Broadcast News Producing; Sage Publication
- KhabreVistar Se-Dr. Mukesh Kumar and Dr. Shyam Kashyap, Rajkamal Prakashan(hindi)
- Chanelokechehre- Dr. Mukesh Kumar and Dr. Shyam Kashyap, Rajkamal Prakashan(Hindi)
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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

SEMESTER-III
HUMAN VALUES \& ETHICS
UNIT- I HUMAN RIGHTS AND VALUES
Autonomy

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Consent process (Written/Oral/Informed consent)
Right to withdraw
Equality (as related to physical/mental/gender/cast/religion)
Ethical issues in Research
UNIT- II PROFESSIONAL MEDIA ETHICS
Introduction to media ethics
Rules, Laws and Ethics
Objectivity and balancing a news
Media Ethics and TRP, Yellow Journalism,
Paid News and election coverage, Media trial
Investigative Journalism and Sting Operation (Legality and ethics)
Advertorials, embedded journalism
Self-regulations
Media and communal harmony
Ethical values and media language
Stretching an issues which is not relevant

## SUGGESTED READINGS:

- Durga Das Basu, Law of the Press, Printing hall of India
- Neelamalar. Media Law and Ethics.PHI Learning. Delhi. 2010.
- Kashyap, S C. Our Constitution. NBT. Delhi. 2005.
- Clifford G., et al. Media Ethics Longman. New York. 2002.
- Prasad, Kiran. Media Law and Ethics: Readings in Communication Regulation B R Publishing. Delhi. 2009.
- PatrakaritaEvam Press Vidhi, Dr. Basantilal Babel Suvidha Law House (Hindi)


## SGT University, Gurugram

Faculty of Mass Communication \& Media Technology
B.A. (Journalism and Mass Communication) 2021-2024

- SamacharPatraVyavsaayEvam Press Kanoon, Dr. SanjeevBhanavat Shipramathur Jaipur (Hindi)
- Bharat Mei Press Vidhi, Dr. nandkishoreTrikhaVishvavidyalayaPrakashan Varanasi (Hindi)
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## SGT University, Gurugram

 Faculty of Mass Communication \& Media Technology
## B.A. (Journalism and Mass Communication) 2021-2024



# B.A. (Journalism \&Mass Communication) 2021-24 

## SYLLABUS <br> Semester-4 ${ }^{\text {th }}$

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-IV

फिल्म अध्ययन
UNITI - विश्व सिनेमा
विश्व सिनेमा का संक्षिप्त इतिहास

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प्रारंभिक नैरेटिव सिनेमा (डीडब्ल्यू ग्रिफिथ की 'बर्थ ऑफ
अ नेशन' की स्क्रिनिंग)
जर्मन एक्सप्रेशनिज्म
सेवियत मोन्टाज
इटैलियन नियो रियलिज्म सिनेमा
फ्रेंच न्यू वेव
हॉलिवुड स्टूडियो सिस्टम

## UNITII-भारतीय सिनेमा

भारतीय सिनेमा का संक्षिप्त इतिहास
हिन्दी फॉर्मूला फिल्म (मनमोहन देसाई की 'अमर अकबर एंथनी' की स्क्रिनिंग) भारतीय समानांतर सिनेमा- बेनेगल, साहनी, कौल, निहलानी, सत्यू, सेन भारतीय सिनेमा में लैंगिकता और अश्लीलता

## UNIT III-श्रेणी, शैली और कंटेंट

फिल्मों की विभिन्न श्रेणियाँ
फिल्म निर्माण के तत्व- स्क्रिप्ट, धवनि, विजुअल

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 Faculty of Mass Communication \& Media Technology
## B.A. (Journalism and Mass Communication) 2021-2024

UNIT VI - केस स्टडी
अन्य फिल्मों के अल्लावा इन फिल्मों की स्क्रिनिंग हो सकती है-
पाकीजा
नया दौर
नवरंग
दो बीघा जमीन
दो आँखें बारह हाथ
द किंग्स स्पीच
ओंकारा
द गॉडफादर- 1 और द गॉडफादर- 2
कास्ट अवे
सेवन
ग्लेडिएटर
द आर्टिस्ट
हगो
12 इयर्स इन स्लेव
सेविंग प्राइवेट रयान
पाथेर पंचाली
मेघ ढका तारा
अजांत्रिक
(अन्य फिल्में भी शामिल की जा सकती हैं।)
प्रोजेक्ट

- केस स्टडी- 2 , फिल्म रिव्यू- 2


# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## Suggested Readings:

- Monaco, James, et al. 2000. How to Read a Film: The Art, Technology, Language,
- History, and Theory of Film and Media. New York: Oxford University Press.
- Directing: Film Techniques and Aesthetics, Michael Rabiger
- Story: Style, Structure, Substance, and the Principles of Screenwriting
- Cook, David A. 1981. A History of Narrative Film. New York: Norton.
- Bordwell, David, and Kristin Thompson. 1996. Film Art: An Introduction. New York: The McGraw-Hill Companies.
- Hill, John, and Pamela Church Gibson. 1998. The Oxford Guide to Film Studies. Oxford:
- Oxford University Press.
- Kabir, Nasreen Munni. 1996. Guru Dutt: A Life in Cinema. Delhi: Oxford University Press.
- Prasad, M. Madhava. 1998. Ideology of the Hindi Film: a Historical Construction. Delhi; New York: Oxford University Press.
- Rajadhyaksha, Ashish. Indian cinema in the time of celluloid: from Bollywood to the Emergency. Indiana University Press, 2010.
- Ed. Bill Nichols; Movies and Method' 2 - Volumes; University of California.


# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-IV <br> RESEARCH METHODOLOGY

## UNIT I-INTRODUCTION TO MEDIA RESEARCH

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Research-Concept, Role \& Function, Importance of Research
Steps of Research
Types of Research, Areas of Media Research
Class Exercises: Writing of Hypothesis and Research Problems

## UNIT II-RESEARCH METHODOLOGY

Qualitative-Quantitative Technique
Content Analysis, Survey Method, Observation Methods
Experimental Studies
Class Exercises: 1-Conducting Survey 2-Content analysis of two Newspapers

## UNIT III-SAMPLING

Need for Sampling, Sampling Methods, Representativeness of the Samples, Sampling Error
Tools of data collection: Primary and Secondary data-Questionnaire, Focus Groups, Telephone, Surveys,
Online Polls
Class Exercises: Writing questionnaires
UNIT IV-DATA JOURNALISM
Importance of Data Journalism
Skills required for data journalism
Data sources, Tips for Working with Data
Report writing: Data Analysis Techniques; Coding and Tabulation
Writing Citations, Bibliography
Class Exercises: Data based reports writing

## Research Practical

1. Report writing: elements and importance of report writing,
2. Use of research for television, radio films and other media

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

## SUGGESTED READINGS:

1) Wimmer, Roger D.; Dominick, Joseph R.; Mass Media Research; Cengage Learning
2) Berger, Arthur Asa; Media and Communication Research Methods; Sage publications
3) Hawkins,Clifford; Research: How to Plan, Speak and Write About it; Springer Publications
4) Priest, Susanna Hornig; Doing Media Research: An Introduction; Sage Publication
5) SamajikAnusandhan, Dr. D. S. Beghel (Hindi)
6) Media Shodh Ritu Goshthi lakshya Publication (Hindi)
7) Anusandhan ke pravidhi aur prakriyaein Rajendra Mishra Takshila Publications (Hindi)
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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-IV <br> MEDIA LAWS AND ETHICS

## UNIT I - FREEDOM OF PRESS AND CONSTITUTION OF INDIA

Role of media laws and ethics
Freedom of expression and constitution of India
Practical: Group discussion on Freedom of Speech and Expression

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## UNIT II - IMPORTANT ACTS AND JUDICIARY

Contempt of Courts Act 1971,
Defamation and its types
Right to information Act, 2005
Press \& Registration of Books Act 1867
Working Journalists and Non-journalists Act 1955
Cinematograph Act 1952
Official Secrets Act
Copyright Act, IT Act,
Practical: Case study on cases related to various acts.

## UNIT III - MEDIA ETHICS

Introduction to media ethics
Self Regulation for Media
Language and Media Ethics
New technologies and Ethics
Ethics of Reporting and Sting Operation)
Practical: Group discussions and student's seminars
UNIT IV - REGULATORYBODIES
Press Council of India and need of Media council

## BEA, NBSA

Central board of certification (Censor board)

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

Advertizing Standards Council of India
Global media ethics
Practical: Group Discussion and seminar presentations

## SUGGESTED READINGS:

- Durga Das Basu, Law of the Press, Printing hall of India
- Neelamalar. Media Law and Ethics.PHI Learning. Delhi. 2010.
- Kashyap, S C. Our Constitution. NBT. Delhi. 2005.
- Clifford G., et al. Media Ethics Longman. New York. 2002.
- Prasad, Kiran. Media Law and Ethics: Readings in Communication Regulation B R Publishing. Delhi. 2009.
- PatrakaritaEvam Press Vidhi, Dr. Basantilal Babel Suvidha Law House (Hindi)
- SamacharPatraVyavsaayEvam Press Kanoon, Dr. SanjeevBhanavat Shipramathur Jaipur (Hindi)
- Bharat Mei Press Vidhi, Dr. nandkishoreTrikhaVishvavidyalayaPrakashan Varanasi (Hindi)
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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-IV <br> ADVANCE EDITING

## Unit-I Concept of editing

History \& Concept of editing
Need of Editing in films and other audio visual programmes
Difference between linear \& Non Linear Editing
Assignment: Students will submit assignments on history \& concept of

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## Unit-II Editing software interface

Introduction to editing software interface
Final cut pro introduction
Data Capturing
Organize footage
Creating bin
Timeline editing with Video Filters \& Transitions

## Unit-III Sound editing

Audio editing and music
Audio tracks
Music
Ambience Sound
Sound Effect
Assignment: Students will practice on audio balancing, music and sound effects

## Unit-IV Tools \& effects

Title and graphics \& Effects
Title
Credit roll
Lower Third
Tickers
Graphics
Effects
Export
Assignment: Students will submit a short film with using professional techniques of non-linear editing.
Assignment: Student will practice on title, graphics \& other visual effects.
Advance Editing

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

## SUGGESTED READINGS:

- Gordon, B., \& Gordon, M. (2002). The complete guide to digital graphic design. WatsonGuptill Publications, Inc..
- Berger, A. A. (1989). Seeing Is Believing: An Introduction to Visual Communication. Mayfield Publishing Company, 1240 Villa Street, Mountain View, CA 94041
- Kress, G. R., \& Van Leeuwen, T. (1996). Reading images: The grammar of visual design. Psychology Press.
- Pender, K. R. (1997). Digital Graphic Design. Butterworth-Heinemann
- Conover, C. (2011). Designing for print. John Wiley \& Sons
- Arntson, A. E. (2011). Graphic design basics. Cengage Learning
- Roberts, L. (2006). GOOD: an Introduction to Ethics in Graphic Design: Ethics of Graphic
- Design (Vol. 26). Ava Publishing
- Designing the 21st Century by Charlotte J. Fiell, Peter M. Fiell Publisher: Taschen, 2001
- A History of Graphic Design by Philip Meggs Publisher: John Wiley \& Sons; 3 edition, 1998
- Art and Illusion: A Study in the Psychology of Pictorial Representation by Ernst Hans Josef Gombrich Publisher: Bollingen; Millennium edition, 2000
- Push Pin Graphic: A Quarter Century of Innovative Design and Illustration by Seymour Chwast, Martin Venezky (introduction) Publisher: Chronicle Books, 2004
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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## UNIT 1: INTRODUCTION TO SOFT SKILLS

Communication Skills
Presentation Skills
Time Management Skills

## UNIT 2: BODY LANGUAGE \& ETIQUETTES

Group Discussion \& Interview Skills
Preparation of CV
Emotional Intelligence Skills
Life Skills
Presentation on Soft Skills
Practical : Activities related to Soft Skills
SUGGESTED READINGS:

1. Soft Skills Training: A Workbook to Develop Skills for Employment, Book by Frederick H. Wentz
2. Soft Skills: The Software Developer's Life Manual, Book by John Sonmez
3. SOFT SKILLS PERSONALITY DEVELOPMENT FOR LIFE SUCCESS, Book by Prashant Sharma

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

## SEMESTER-IV <br> SUMMER TRAINING /PROJECT

It is a 4-6 week faculty supervised summer training/project which a BA (Journalism and Mass Communication) student has to undertake compulsorily. During this tenure he/she is expected to undertake a training assignment by getting attached to an established media house or any. It not only acquaints the student with the media house work culture, but will also open avenues for related job opportunities.

NOTE : Students need to submit the Project report/ Internship experience letter / training report (duly signed by an authorized signatory of the organization) to the department in fifth semester.

## SGT University, Gurugram

 Faculty of Mass Communication \& Media Technology
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# B.A. (Journalism \&Mass Communication) 2021-24 

## SYLLABUS <br> Semester- $5^{\text {th }}$

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

## SEMESTER-V

SUMMER TRAININGREPORT / PROJECT REPORT

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Students need to submit the Project report/ Internship experience letter / training report (duly signed by an authorized signatory of the organization) to the department on the completion of the summer training/project. Without a proof of SUCCESSFUL COMPLETION of SUMMER TRAINING/PROJECT, a degree will not be awarded to a student.

Surprise checks and visits by a faculty member or an officer of the university to the place of summer training/project of a student will be a norm and practice. Any student not undergoing summer training/project or misleading the university will not be awarded the degree.
-X-

# SGT University, Gurugram Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

SEMESTER-V
CONTENT WRITING \& SCRIPTING

UNIT-I WRITING: ORIGIN, ROLE AND SCOPE
Language, dialects and script

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Analytical writing \& descriptive writing
Essentials of good writing
Practical : To collect Two analytical writing \& Two descriptive writing from different media sources

UNIT -II WRITING FOR FORMAL COMMUNICATION
Writing for Different Media
Writing for radio and television voice-overs
Writing news and commercials
Practical : To write News \& Commercial scripts for TV \& Radio- 6
UNIT-III WRITING FOR DYNAMIC WEBSITE
Features of writing for web
Researching online resources
Practical : Write 5 Stories for WEB

## UNIT-IV WRITING FICTION AND NON-FICTION

Types of screenplay- Proposal, script, shooting script, post-production script
Story Structure : theme, characters, situation,
Developing a screenplay
Storyboarding
Practical : Writing Script for 5- to 10 minutes short fiction/Non- fiction film

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## SUGGESTED READINGS:

- Letting Go of the Words: Writing Web Content that works by Janice (Ginny) Redish, Elsevier
- Content is currency: Developing Powerful Content for Web and Mobile by Jon Wuebben, Necholas Brealey Publishing
- Writing Short Films: Structure and content for screenwriters by Linda J. Cowgill, Random House LLC, Copyright
- Writing for Visual Media by Anthony Friedmann, CRC Press
- Writing Content: Mastering Magazine and Online Writing by Roger W. Nielsen -X-


## SGT University, Gurugram

Faculty of Mass Communication \& Media Technology
B.A. (Journalism and Mass Communication) 2021-2024

## DISCIPLINE SPECIFIC ELECTIVE SUBJECT

Student can opt any one specialization area from the below five specialization offer in fifth semester as discipline specific elective

1. HINDI JOURNALISM
2. DIRECTION

## 3. FILM \& TV PRODUCTION,

4. DIGITAL MEDIA
5. ADVERTISING, PR \& EVENT MANAGEMENT)

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# DISCIPLINE SPECIFIC ELECTIVE (OPTION ONE) <br> HINDI JOURNALISM 

SEMESTER-V

## समाचार पत्र, रेडियो और टेलीविजन की भाषा

## UNIT 1 : भाषा

- उद्भव, विकास, प्रसार और मानकीकरण
- भाषा की विकास प्रक्रिया
- भाषा में चिह्न और प्रतीक

| Credit Distribution DSE-01 |  |  |  |
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Unit 2 : समाचार पत्र की भाषा

- परिचय तथा समाचारपत्र का इतिहास : समाचार पत्र में समाचार की उपस्थिती, समाचार का स्वामित्व, अखबार का अर्थतंत्र, निष्पक्षता, नैतिकता
- शीर्षक : शीर्षक किस लिए हैं? शीर्षकों की भाषा, शीर्षक के शब्द , शीर्षक की भाषा का पुनर्गठन, शीर्षकों की ग्राफिकल विशेषताएं
- पाठक / ऑडियंस : समाचारपत्र कौन पढ़ता है? समाचारपत्र अपने दर्शकों की पहचान कैसे

करता है? पाठक की पहचान, दर्शकों की भूमिका, संपादकीयकरण
(पुस्तक : The Language of Newspapers By Danuta Reah)
Unit 3 : रेडियो की भाषा

- भाषा दृष्टिकोण : बहुआयाम तथा मनोभाव को परिभाषित करना, भाषा दृष्टिकोण से भाषा विचारधाराओं तक
- उच्चारण : स्वर/ ध्वनि, संयुक्त स्वर, दो स्वरों का एक उच्चारण (डिप्थोंगा), एकस्वर (मोनोफ्थोंग्स)
- उच्चारण परिवर्तनशीलता : स्वर/ ध्वनि, संयुक्त स्वर, दो स्वरों का एक उच्चारण (डिप्थोंगा), एकस्वर (मोनोफ्थोंग्स); समाचार प्रसारण; जिंगल्स; इन्टरव्यू; रिपोर्ट्स; अभिवादन और साइन-ऑफ

Unit 4 : टेलीविजन की भाषा

- टेलीसिनेमैटिक : भाषाई दृष्टिकोण

टीवी संवाद की भूमिका , लिपि , मामले का अध्ययन (case study)

- कहानी / वर्णन के संचार से संबंधित भूमिका
- चलती हुई तस्वीर (विसुअल्स)


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## SUGGESTED READINGS:

संपादन के सिद्धांत : डॉ रामचंद्र तिवारी
संपादन कला : एन.सी. पंत
संपादन कला:राजशेखर मिश्र
नुवादविज्ञान : भोलानाथ तिवारी
अनुवाद विज्ञान की भूमिका :कृष्ण कुमार गोस्वामी
अनुवाद : भाषाएँ-समस्याएं : डॉ. एन.ई. विश्वनाथ अय्यर
हिंदी भाषा : अमृतलाल
अच्छी हिंदी कैसे लिखें: संत समीर
Programme Making for Radio : Jim Beaman
Newspaper Language : Nicholas Bagnall
The Language of News Media : Bell Allan
The Language of Television: Uses and Abuses : Albert Hunt

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## SEMESTER-V <br> प्रूफ रीडिंग, संपादन और अनुवाद

unit 1 : प्रूफ रीडिंग

- बोलना, पढना और लिखना , शब्द; वाक्य; पंक्चुएशन

| Credit Distribution DSE-01 |  |  |  |
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- वैज्ञानिक युग में हिंदी का विकास ; वर्तनी के परिवर्तन
- कम्प्यूटर स्किल
unit 2 : संपादन
- कंटेंट, स्ट्रक्चर, भाषा
- पांडुलिपि की समीक्षा, संरचनात्मक (मूल) संपादन, संपादन कौशल
- कम्प्यूटर पर संपादन : संबंधित सॉफ्टवेयर
- पृष्ठ रेखांकित ले आउट
unit 3 : अनुवाद
- थ्योरी और अनुप्रयोग; भाषा का प्रकार्यात्मकत प्रयोजन
- भाषा विज्ञान का सामान परिचय :साहित्य अनुवाद, तकनीकी अनुवाद
- रचनात्मक विश्लेष्ण
unit 4 : लेखक, संपादक, पाठक का अंतर्संबंध
- तथ्यों की शुद्धता;एक्युरेसी
- वस्तुपरकता;ऑब्जेक्टीविटी
- निष्पक्षता ;पेफययरनेसद्ध
- संतुलन ;बैलेंस
- स्रोत;सोर्सिंग-एट्रीब्यूशन


## SUGGESTED READINGS:

संपादन के सिद्धांत : डॉ रामचंद्र तिवारी
संपादन कला : एन.सी. पंत
संपादन कला: राजशेखर मिश्र
नुवादविज्ञान : भोलानाथ तिवारी
अनुवाद विज्ञान की भूमिका:कृष्ण कुमार गोस्वामी
अनुवाद : भाषाएँ-समस्याएं : डॉ. एन.ई. विश्वनाथ अय्यर

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हिंदी भाषा : अमृतलाल
अच्छी हिंदी कैसे लिखें : संत समीर
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## DISCIPLINE SPECIFIC ELECTIVE (OPTION TWO)

DIRECTION

## SEMESTER-V ADVANCE DIRECTION

## UNIT:I ARTISTIC IDENTITY

The Job of the Director

| Credit Distribution <br> DSE-02 |  |  |  |
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Identifying Themes as a Director
Developing Story Ideas
UNIT:II UNDERSTANDING SCREENCRAFT
A Director's Screen Grammar
Seeing with a Film-maker's Eye
Shooting Projects
UNIT:III AESTHETICS AND AUTHORSHIP
Point of View
Genre, Conflict, and Dialectics
Structure, Plot, and Time
Space, Stylized Environments, and Performances
Form and Style

## UNIT:IV PRACTICAL

- In this semester students will be making one short film of minimum 7 minutes and maximum 15 minutes. This will be director's original idea that will be turned into a short FICTION FILM which shall necessarily include one picturized song built into the story. The film should make the statement about the Director's style that he will follow in his career later.


## SUGGESTED READINGS:

How to read a film : James Monaco
Documentary Storytelling - Sheila Curran Bernard
Story - Robert Mckee
Directing: Film Techniques and Aesthetics- Michael Rabiger
Screenplay Writing - Syd Field
Directing the Documentary - Michael Rabiger
The 5 C's of Cinematography Joseph - V Mascelli
-X-

# SGT University, Gurugram Faculty of Mass Communication \& Media Technology 

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## SEMESTER-V <br> PRODUCTION MANAGEMENT

## UNIT I: PRODUCTION PROCESS

| Credit Distribution <br> DSE-02 |  |  |  |
| :---: | :---: | :---: | :---: |
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Key Personnel and Role of Production Manager
Role of Line Producer
Scheduling \& Budgeting
Time Management
Difference in Managing Fiction and Non-Fiction Production
Practical: Create various budgeting and Scheduling Charts for a Dummy Television (DSO)
Production the parameters of which will be set by the faculty teaching the course.

UNIT-II: PRODUCTION RESEARCH/RECCE BASED ON PROJECT REQUIREMENT
Location Management
Production Management for Location and Studio Shoots
Shooting Abroad
Cash Flow Management and Cost Reporting
Post Production Routes \& Delivery for Film \& Television
Practicals: Create various Production Management Modules and Excel Charts for a
Dummy Production the parameters of which will be set by the faculty teaching the course.

## UNIT-III: LEGALITIES IN PRODUCTION PROCESS

Contracts
IPR and Copyright Issues

## UNIT-IV: SAFETY ISSUES

First Aid for Film \& TV Production
Health \& Safety

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## PRACTICAL:

- Preparing Budgets, Call Sheet, Shoot Schedules


## Suggested readings:

- Fundamentals of Television Production: Donald, Ralph \& Spann, Published 2000, Blackwell Publishing
- Film Production Management: Bastian Clevé, Published 2003, Focal Press
- Editing Today: Smith, Ron F. \& O'Connell, L.M, Published 2003, Blackwell Publishing Television Production Handbook: Zettl, Herbert, Published 2005, Thomson Wadsworth.
- Art and Production: Sarkar, N.N TV Production: Gerald Millerson, Published 1993, Focal Press
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# DISCIPLINE SPECIFIC ELECTIVE (OPTION THREE) FILM \& TELEVISION PRODUCTION 

## SEMESTER-V <br> DOCUMENTARY FILM MAKING

## UNIT I - HISTORY OF DOCUMENTARY

Type of Documentary

| Credit Distribution DSE-03 |  |  |  |
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Television Documentary
Documentary Production (Pre to Post) (Idea, Research and Scripting)
Documentary film and Social Sciences
Social, Political and Historical issues in Documentary films
State of Indian Documentary Films
Practical - Review of National \& International Documentaries

## UNIT II - WRITING \& TECHNIQUES

Proposal/Treatment/Synopsis Writing
Documentary Writing
Human Interaction and Interview Techniques
Interview Analysis
Voice Over
Practical - Develop a Proposal for a Documentary on a Subject of your choice

## UNIT III - DISTRIBUTION AND EXHIBITION OF DOCUMENTARY

Trailers and Promos
Documentary Films in Current Scenario
Ethics for Documentary Films
Censorship
Film Festivals
Modes of funding/ International funding and Crowd funding

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PSBT, FD and other organization
Practical - Research \& Basic shoot of a Documentary
Project Pitching - Make 25 to 30 sec trailer on the Documentary film and give presentation.
Mandatory Screening of Documentary (Pitching)
Making a diary on the Film Screening

## UNIT IV - PROJECT

Project- A documentary film, Shoot for 8-10 min film.

## SUGGESTED READING:

Directing the Documentary, Michael Rabiger (Focal Press 1992)
Documentary in the Digital Age, Maxine Baker (Focal Press, 2006)
Theorizing Video Practice, Mike Wayne (Lawrence and Wishart, 1997)
The Technique of Documentary Film Production, W. Hugh Baddeley (Focal Press, 1963)

Bill Nichols, Introduction to Documentary, 2nd edition, Indiana University Press, 2010.

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## SEMESTER-V <br> PRODUCTION MANAGEMENT

## UNIT I: PRODUCTION PROCESS

| Credit Distribution DSE-03 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |  |
| 4 | 0 | 2 | 6 |  |

Key Personnel and Role of Production Manager
Role of Line Producer
Scheduling \& Budgeting
Time Management
Difference in Managing Fiction and Non-Fiction Production
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Production Management for Location and Studio Shoots
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Cash Flow Management and Cost Reporting
Post Production Routes \& Delivery for Film \& Television
Practicals: Create various Production Management Modules and Excel Charts for a
Dummy Production the parameters of which will be set by the faculty teaching the course.

## UNIT-III: LEGALITIES IN PRODUCTION PROCESS

Contracts
IPR and Copyright Issues

## UNIT-IV: SAFETY ISSUES

First Aid for Film \& TV Production
Health \& Safety

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## PRACTICAL:

- Preparing Budgets, Call Sheet, Shoot Schedules


## Suggested readings:

- Fundamentals of Television Production: Donald, Ralph \& Spann, Published 2000, Blackwell Publishing
- Film Production Management: Bastian Clevé, Published 2003, Focal Press
- Editing Today: Smith, Ron F. \& O'Connell, L.M, Published 2003, Blackwell Publishing Television Production Handbook: Zettl, Herbert, Published 2005, Thomson Wadsworth.
- Art and Production: Sarkar, N.N TV Production: Gerald Millerson, Published 1993, Focal Press
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# DISCIPLINE SPECIFIC ELECTIVE (OPTION FOUR) <br> DIGITAL MEDIA 

## SEMESTER-V <br> BASICS OF ONLINE JOURNALISM

## UNIT I : INTRODUCTION TO ONLINE JOURNALISM

Online Journalism- Concept \& Function, the changing landscape: Newspapers and broadcast outlets on the Web, Online Journalism in

| Credit Distribution DSE-04 |  |  |  |
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| 4 | 0 | 2 | 6 | India-An Overview, Tools of Online Journalism- Multimedia, Interactivity, Hyperlinks, Weblogs and content management systems, Citizen JournalismConcept \& Ethical Issues, Hyperlocal Journalism, Applying Journalism Ethics to online journalism

Practical: Blogging, Writing and editing for web.

## UNIT II : DIGITAL MEDIA

Digital Media-Concept, Definition \& Function, Brief history of Digital Media in the world and in India, Features of Digital Media, Digital Media Vs Print, Electronic \& Traditional Media

Practical: PPT presentation and students' seminar

## UNIT III : INTRODUCTION TO INTERNET

Internet- Concept \& Origin, www \& Internet, Web 2.0 and above, Advantages \& Disadvantages of Internet, Networking, E-mail, Video Conferencing, Cyber Space, Information Super Highway; Internet and Information Revolution

Practical: Group Discussions and students' seminar

## UNIT IV: DIGITAL MEDIA PRODUCT

Websites- Concept \& Types, Portals, Internet TV, Internet radio, Web Series, Webcasting, Podcasting, Website Designing \& Development, Marketing \& SEO-An overview

Projects: Five Audio/ Visual stories for websites. Publication of minimum10 blogs

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## SUGGESTED READINGS:

1. Macromedia Dreamweaver 8 for Windows and Macintosh: Visual QuickStart Guide by Dori Smith; Peachpit Press. Copyright.
2. Macromedia Dreamweaver 8 Unleashed by Zak Ruvalcaba; Sams Publishing. Copyright
3. Macromedia Dreamweaver MX: Training from the Source, Volume 1 by Khristine Annwn Page; Macromedia Press. Copyright.
4. Macromedia Dreamweaver MX Killer Tips by Joseph Lowery, Angela C. Buragli; New Riders. Copyright.
5. Macromedia Dreamweaver 8: Training from the Source by Khristine Annwn Page; Prentice Hall Professional. Copyright.

# SGT University, Gurugram Faculty of Mass Communication \& Media Technology 

## SEMESTER-V

WEBSITE DESIGNING WITH HTML \& DREAMWEAVER

## UNIT I: BASICS OF HTML AND DREAMWEAVER

Websites and pages, text formatting, tables, images, links, HTML Introduction, HTML Basics formatting tags,the basic Dreamweaver

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| 4 | 0 | 2 | 6 | environment, creating a site profile, the importance of a site profile, organizing the files \& folders, folder and file naming rules, creating folders and webpage files , the implementation / coding process.

Practical: The Students Need To Do Planning \& Designing A Website By Using Free Tools Available Online.

## UNIT II: WEBSITE DESIGNING WITH DREAMWEAVER

Opening a file for editing, titling pages, creating divisions, adding headings, Paragraph vs. line breaks, tags: logical vs. physical, lists, linking to other websites, linking to the user files, inserting images on web pages, changing images into links, adding an Email link.

Practical: The Students Need To Do Planning \& Designing A Website By Using Free Tools Available Online.

## UNIT III: WORKING WITH STYLE SHEET

CSS design, Applying DIVs, working of style sheet, starting a styles sheet, font, margins, link colors, stylish headlines, paragraphs indentation, types of images, organizing images, inserting and formatting tables.

## UNIT IV: WEB HOSTING

Form elements, head elements, page templates, form objects, accessible forms, page layers, working with layers, flash elements, multimedia contents, browser compatibility testing, uploading the website on web, testing website online, uploading changes, maintaining website.

Practical: Students Will Be Launching Their Own website and YouTube Channel and Making at Least 2-4 Videos.

## SUGGESTED READINGS:

1. Macromedia Dreamweaver 8 for Windows and Macintosh: Visual QuickStart Guide by Dori Smith; Peachpit Press. Copyright.

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2. Macromedia Dreamweaver 8 Unleashed by Zak Ruvalcaba; Sams Publishing. Copyright
3. Macromedia Dreamweaver MX: Training from the Source, Volume 1 by Khristine Annwn Page; Macromedia Press. Copyright.
4. Macromedia Dreamweaver MX Killer Tips by Joseph Lowery, Angela C. Buragli; New Riders. Copyright.
5. Macromedia Dreamweaver 8: Training from the Source by Khristine Annwn Page; Prentice Hall Professional. Copyright.

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## DISCIPLINE SPECIFIC ELECTIVE (OPTION FIVE) ADVERTISING, PR \& EVENT MANAGEMENT

## SEMESTER-V <br> CORPORATE COMMUNICATION, BRAND MANAGEMENT <br> AND EVENT MANAGEMENT

## UNIT-I: INTRODUCTION TO CORPORATE COMMUNICATION AND STRATEGY

Concept, Definition and Evolution of corporate communication in
India
Corporate communication functions

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Tools and trinity in corporate communication
Corporate social responsibility
Corporate communication and management
Practical/ assignment/ Exercise: Group discussion, Seminar presentation

## UNIT II: STAKEHOLDERS AND MEDIA RELATIONS

Stakeholders
Media characteristics (Media selection, Media buying, Media briefing)
Changing media scenarios in India
Criss management : Concept and Definition
Types of crisis
Organizational Crisis
Managing crisis situation in different levels
Practical/ assignment/ Exercise: Group discussion, Seminar presentation
Practical/ assignment/ Exercise: Group discussion, Seminar presentation

## UNIT III: CONCEPT OF A BRAND

Evolution of Brands
Company, Brands \& Products
Brand Perspectives - Visual / Verbal, Positioning, Value, Brand Image, Value Added, Perceptual Appeal \& Personality perspectives

Building a distinct corporate identity: concepts, variables and process
Making of house style: logo, lettering and process

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Products branding and its types
Brand Positioning, Brand Differentiation, Brand Equity, Brand Image, Brand Extension, Brand
Loyalty, Consumers and Brands
Practical/ assignment/ Exercise: Group discussion, Seminar presentation
UNIT IV: MANAGING AN EVENT
Process, concept and types
Identifying sponsors
Media retail partners
Post-event sponsorship maintenance
Core marketing, societal marketing
Event promotion, Elements in event promotion
Staging and execution of events
Practical/ assignment/ Exercise: Proposal Making, Organizing Departmental Events

## SUGGESTED READINGS:

- Ferdinand, Nicole; Kitchin, Paul J.; Event Management; Sage Publication
- Kirk, R. Land; Catherwood, D. W.; The Complete Guide to Special Event Management; John Wiley and Sons
- Singh,G.S.; Devesh, Kishore; Event Management; Haranand Publications
- Bowdin, Glenn; Allen, Johnny; Harris, Rob; Events Management ; Taylor \& Francis
- Jethwani; Jaishree J.; Corporate Communication; Oxford University Press
- Cutlip, Scott M.; Center, Allen H.; Broom Glen M.; Effective Public Relations; Pearson Education
- Wilcox, Dennis L.;Studyguide for Public Relation: Strategies and Tactics; Academic Internet Publisher
- Chatterji, Madhumita; Corporate Social Responsibility; Oxford University Press
- Marketing Management, Philip Kotler, Pearson Education
- Brand Management, Harsh V Verma, Excel Books
-X-


# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

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# SEMESTER-V <br> PLANING AND CONCEPT DESIGNING 

| Credit Distribution DSE-05 |  |  |  |
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## UNIT-I AD. CAMPAIGNS

Introduction to Ad. Campaigns Campaign Planning Appraisal and Analysis for a Campaign Setting Campaign Objectives, Creative Strategy Copy Writing and Art Work Media Structure, Media Options and Media Selection, Budgeting, Evaluation of Campaign

## Assignment : AD Campaigns

## UNIT-II PR CAMPAIGNS

Introduction to PR Campaigns Appraisal and Analysis for PR Campaign, Setting Campaign Objectives. Planning and strategies in PR Campaigns Choosing Appropriate PR Tools Budgeting for PR Campaigns, Evaluating PR Campaigns Special Information Campaign, Political Campaigns

## Assignment : PR Campaigns

## UNIT-III ADVERTISING MEDIA

Print Media : News Papers, Magazines Electronic Media : Radio, TV, Films Outdoor Media : Posters, Banners, Hoardings, Wall Writings, etc. Transit Media Media Characteristics :
Advantages and Disadvantages of Various Media Media Scene in India - Changing Profile of the Press, Radio and TV in India New \& Emerging Media : Internet Advertising, Exhibitions, Road Shows, Special
Events etc.

## Assignment : Advertising Project

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## SUGGESTED READINGS:

- Ferdinand, Nicole; Kitchin, Paul J.; Event Management; Sage Publication
- Bowdin, Glenn; Allen, Johnny; Harris, Rob; Events Management ; Taylor \& Francis
- Jethwani; Jaishree J.; Corporate Communication; Oxford University Press
- Cutlip, Scott M.; Center, Allen H.; Broom Glen M.; Effective Public Relations; Pearson Education
- Wilcox, Dennis L.;Studyguide for Public Relation: Strategies and Tactics; Academic Internet Publisher
- Chatterji, Madhumita; Corporate Social Responsibility; Oxford University Press
- Brand Management, Harsh V Verma, Excel Books


## SGT University, Gurugram

 Faculty of Mass Communication \& Media Technology
## B.A. (Journalism and Mass Communication) 2021-2024



# B.A. (Journalism \&Mass Communication) 2021-24 

## SYLLABUS <br> Semester-6 ${ }^{\text {th }}$

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 <br> <br> SEMESTER-VI <br> <br> SEMESTER-VI <br> <br> INTERNSHIP REPORT / PROJECT REPORT 

 <br> <br> INTERNSHIP REPORT / PROJECT REPORT}

| Credit Distribution |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 2 | 2 |

Students need to submit the Project report/ Internship experience letter / training report (duly signed by an authorized signatory of the organization) to the department on the completion of the summer training/project. Without a proof of SUCCESSFUL COMPLETION of INTERNSHIP TRAINING/PROJECT, a degree will not be awarded to a student.

Surprise checks and visits by a faculty member or an officer of the university to the place of Internship training/project of a student will be a norm and practice. Any student not undergoing internship training/project or misleading the university will not be awarded the degree.
-X-

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

# DISCIPLINE SPECIFIC ELECTIVE (OPTION ONE) <br> HINDI JOURNALISM 

## SEMESTER-VI

PROJECT: समसामयिक विषयों पर मीडिया रिसर्च

## Media Research Project and Presentation

| Credit Distribution DSE-03 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

Selection of topic
Writing the Report
Presentation

## TEXT \& REFERENCES:

- Wimmer, Roger D.; Dominick, Joseph R.; Mass Media Research; Cengage Learning
- Berger, Arthur Asa; Media and Communication Research Methods; Sage publications
- Hawkins,Clifford; Research: How to Plan, Speak and Write About it; Springer Publications
- Brennen, Bonnie S.; Qualitative Research for Media Studies; Routledge
- Priest, Susanna Hornig; Doing Media Research: An Introduction; Sage Publication
-X-


## SGT University, Gurugram

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# SEMESTER-VI <br> PROJECT WORK: मीडिया प्रोडक्शन: <br> समाचार पत्र/ टेलीविजन कार्यक्रम 

| Credit Distribution DSE-04 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | T | P | C |
| 0 | 0 | 6 | 6 |

*This is a 06Credits Course provided to the students to seek guidance and for teacher/supervisor to evaluate the progress of their respective projects.
EVALUATION:

- THE ROJECT WILL BE EVALUATED BY THE BOARD OF EXAMINERS COMPRISING ONE INTERNAL AND ONE EXTERNAL EXAMINER.


# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## DISCIPLINE SPECIFIC ELECTIVE (OPTION TWO)

DIRECTION

| Credit Distribution DSE-03 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

## SEMESTER-VI

## PROJECT: MEDIA RESEARCH ON CURRENT ISSUES OF FILMS

## Media Research Project and Presentation

Selection of topic
Writing the Report
Presentation

## TEXT \& REFERENCES:

- Wimmer, Roger D.; Dominick, Joseph R.; Mass Media Research; Cengage Learning
- Berger, Arthur Asa; Media and Communication Research Methods; Sage publications
- Hawkins,Clifford; Research: How to Plan, Speak and Write About it; Springer Publications
- Brennen, Bonnie S.; Qualitative Research for Media Studies; Routledge
- Priest, Susanna Hornig; Doing Media Research: An Introduction; Sage Publication

> -X-

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-VI <br> PROJECT WORK: MAKING OF FICTION FILM

| Credit Distribution DSE-04 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

# DISCIPLINE SPECIFIC ELECTIVE (OPTION THREE) 

## FILM \& TELEVISION PRODUCTION

SEMESTER-VI

| Credit Distribution DSE-03 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

## PROJECT: MEDIA RESEARCH ON CURRENT ISSUES OF FILMS \& TV

## Media Research Project and Presentation

Selection of topic
Writing the Report
Presentation

## TEXT \& REFERENCES:

- Wimmer, Roger D.; Dominick, Joseph R.; Mass Media Research; Cengage Learning
- Berger, Arthur Asa; Media and Communication Research Methods; Sage publications
- Hawkins,Clifford; Research: How to Plan, Speak and Write About it; Springer Publications
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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

## SEMESTER-VI

## PROJECT WORK: TV PROGRAMME PRODUCTION/DOCUMENTARY FILM

| Credit Distribution DSE-04 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology <br> B.A. (Journalism and Mass Communication) 2021-2024 

## DISCIPLINE SPECIFIC ELECTIVE (OPTION FOUR) <br> DIGITAL MEDIA <br> SEMESTER-VI

PROJECT: RESEARCH ON DIGITAL MEDIA

| Credit Distribution DSE-03 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

## Media Research Project and Presentation

Selection of topic
Writing the Report
Presentation

## TEXT \& REFERENCES:

- Wimmer, Roger D.; Dominick, Joseph R.; Mass Media Research; Cengage Learning
- Berger, Arthur Asa; Media and Communication Research Methods; Sage publications
- Hawkins,Clifford; Research: How to Plan, Speak and Write About it; Springer Publications
- Brennen, Bonnie S.; Qualitative Research for Media Studies; Routledge
- Priest, Susanna Hornig; Doing Media Research: An Introduction; Sage Publication

> -X-

# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

B.A. (Journalism and Mass Communication) 2021-2024

# SEMESTER-VI <br> PROJECTS-WEB DESIGNING/DIGITAL MARKETING \& <br> SEO/WEBCASTING/PODCASTING 

## WEB DESIGNING

| Credit Distribution |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

In this part of practical the students have to make a website with the help of HTML and Dreamweaver under the supervision of concerned faculty member.

## OR

## DIGITAL MARKETING

In this part of practical the students have to design a digital campaign of any chosen product as well as have to present a marketing plan of the same under the supervision of concerned faculty member.

## OR

## SEO/WEBCASTING/PODCASTING

In this part of practical the students have to make a platform on social media for uploading video content/ to start online radio channel through free web hosting services under the supervision of concerned faculty member.

## SUGGESTED READINGS:

1. Alan Herrick (2014), "2014 Insights - Connecting Technology and Story in an AlwaysOn World", SapientNitro, report.
2. Ann Handley, David Meerman Scott (Foreword by), C.C. Chapman (2010),
3. "Content Rules: How to Create Killer Blogs, Podcasts, Videos, Ebooks, Webinars (and More) T
4. hat Engage Customers and Ignite Your Business", book. Basu, Dev (June 29, 2011),
5. "Inbound marketing: The customer finds you". The Globe and Mail. February 27, 2012.
6. Benner Michael (January 19, 2012), "Get Found: 7 Steps to Fire Up Your Inbound Marketing".
7. Business2Community. February 27, 2012.
8. 3), "Visual Networking Index: Forecast and Methodology - 2012-2017",

## SGT University, Gurugram

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# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

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# DISCIPLINE SPECIFIC ELECTIVE (OPTION FIVE) ADVERTISING, PR \& EVENT MANAGEMENT 

## SEMESTER-VI

## PROJECT: MARKETING RESEARCH

| Credit Distribution DSE-03 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

## Marketing Research Project and Presentation

Selection of topic
Writing the Report
Presentation

## TEXT \& REFERENCES:

- Wimmer, Roger D.; Dominick, Joseph R.; Mass Media Research; Cengage Learning
- Berger, Arthur Asa; Media and Communication Research Methods; Sage publications
- Hawkins,Clifford; Research: How to Plan, Speak and Write About it; Springer Publications
- Brennen, Bonnie S.; Qualitative Research for Media Studies; Routledge
- Priest, Susanna Hornig; Doing Media Research: An Introduction; Sage Publication -X-


# SGT University, Gurugram <br> Faculty of Mass Communication \& Media Technology 

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## SEMESTER-VI <br> PROJECT WORK: ADVERTISING/PR/EVENT MANAGEMENT

| Credit Distribution DSE-04 |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 0 | 0 | 6 | 6 |

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# SGT University, Gurugram 

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## SEMESTER-VI

मीडिया लेखन

UNIT-01

| Credit Distribution GE/Core |  |  |  |
| :---: | :---: | :---: | :---: |
| $\mathbf{L}$ | $\mathbf{T}$ | $\mathbf{P}$ | $\mathbf{C}$ |
| 4 | 0 | 2 | 6 |

प्रिंट के लिए लेखन
समाचार ;न्यूजद्ध लेखन. हार्ड न्यूजए सॉफ्ट न्यूज
फीचर लेखन
सम्पादकीय लेखन
कॉलम लेखन
पत्रिका के लिए लेखन
पीआर और कॉर्पोरेट लेखन
प्रैक्टिकलः हार्ड न्यूज. 1 ए सॉफ्ट न्यूज.1ए फीचर लेखन. 1 ए सम्पादकीय लेखन.1ए कॉलम लेखन.1ए पत्रिका के लिए आर्टिकल. 1 P प्रेस रिलीज. 1

## UNIT-02

रेडियो के लिए लेखन
रेडियो के लिए समाचार लिखना
सामयिकी प्रोग्राम के लिए लेखन
रेडियो फाचर लेखन
प्रैक्टिकलः रेडियो न्यूज बुलेटिन. 1 ए रेडियो फीचर. 1 ए रेडियो वार्ता. 1

UNIT-03
टीवी के लिए लेखन
टीवी न्यूज बुलेटिन की स्क्रिप्ट
समाचार आधारित प्रोग्राम की स्क्रिप्ट तैयार करना
क्राइम प्रोग्राम की स्क्रिप्ट तैयार करना
मनोरंजन प्रोग्राम और रियल्टी शो की रूपरेखा तैयार करना
प्रैक्टिकलः टीवी न्यूज बुलेटिन की स्क्रिप्ट. 1 ए समाचार आधारित प्रोग्राम की
स्क्रिप्ट. 1 ए क्राइम प्रोग्राम की स्क्रिप्ट. 1 ए रियल्टी शो की रूपरेखा. 1 ए विभिन्न
समाचारों के लिए एंकर लिंक. 5 ए विभिन्न घटनाओं पर पीटीसी. 5

## UNIT-04

फिल्म के लिए लेखन
विज्ञापन और कॉर्पोरेट फिल्मों के लिए लेखन
डॉक्यूमेटरी फिल्म के लिए लेखन
पीएसए के लिए लेखन
फिक्शन फिल्म के लिए लेखन
प्रैक्टिकलः स्क्रिप्ट लेखन. एड फिल्म. 1 ए पीएसए. 1 ए डॉक्यूमेंटरी. 1

## UNIT-05

डिजिटल मीडिया के लिए लेखन
कंटेंट लेखन की संकल्पना और कंटेंट डवलपमेंट की तकनीक
ब्लॉग लेखन

# SGT University, Gurugram 

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## वेबसाइट के लिए समाचार और फीचर लेखन

प्रैक्टिकलः ब्लॉग लेखन. 1 ए वेबसाइट के लिए समाचार और फीचर लेखन. 2

प्रोजेक्ट
स्क्रिप्ट लेखन.
न्यूज बुलेटिन. 2
रिपोर्टिंग. 2
न्यूज एकरिंग और स्टूडियो वाद.विवाद प्रोग्राम. 1
प्रोग्राम प्रोडक्शन. 1

SUGGESTED READINGS:

- हिन्दी में पटकथा लेखनए जाकिर अली रजनीशए उत्तर प्रदेश हिन्दी संस्थानए लखनऊ
- पटकथा लेखनए मनोहर श्याम जोशीए राजकमल प्रकाशनए दिल्ली
- समाचार लेखनए पीके आय
- ऑनलाइन मीडियाए सुरेश कुमार
- टीवी समाचार की दुनियाए कुमार कौस्तुभ
- फीचर लेखन रू स्वरूप और शिल्पए डॉण् मनोहर प्रभाकरए राजकमल प्रकाशनए दिल्ली
- रेडियो वार्ता शिल्पए सिद्धनाथ कुमारए राधाकृष्ण प्रकाशनए दिल्ली

