Corrigendum

It is hereby announced for the general information of the candidates who are aspirants for the different positions in Haryana State Higher Education Council advertised vide advertisement number Adv/HSHEC/2021/01 published on 22.12.2021 in the various newspapers, that for determining the genuineness of experience, the candidates are required to submit experience certificate/documents as per following format:-

Experience Certificate
Letter Head of the Institution/Issuing Authority  Telephone No.………..
Name of Organization  
Address of the Organization

This is to certify that Shri/Ms.…………….. S/o,D/o,W/o Shri……………. was/is an employee of this Organization/Department and duties performed by him/her during the period(s) are as under:-

<table>
<thead>
<tr>
<th>Name of post held</th>
<th>From</th>
<th>To</th>
<th>Total period Y-M-D</th>
<th>Nature of Appointment- Permanent, Regular, Temporary, Part-Time, Contract, Guest, Honorary etc.</th>
<th>Department/ Specialty/ Field of experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
<td>(6)</td>
</tr>
</tbody>
</table>

Pay scale and last salary drawn (Rs.)

<table>
<thead>
<tr>
<th>Duties performed/experience gained in brief in each post</th>
<th>Place of posting</th>
<th>Worked at supervisory level/middle management level/ head of branch.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(7)</td>
<td>(8)</td>
<td>(9)</td>
</tr>
</tbody>
</table>

Bank Account No. in which salary deposited.  EPF Id No.  ESI Employee Code No.  NPS PRAN No.

<table>
<thead>
<tr>
<th>(11)</th>
<th>(12)</th>
<th>(13)</th>
<th>(14)</th>
</tr>
</thead>
</table>

2. It is certified that above facts and figures are true and based on service records available in our organization/Department.

Signature
Name of competent authority
Stamp of competent authority

Note: In respect of the experience gained by the candidate from private organizations, the candidate should enclose the following documents, as relevant in his case, along with the above certificate to prove its genuineness:-

1. Copy of Bank Statement/Pass Book in which salary deposited for relevant period.
2. Copy of Member Pass Book/statement of EPF contribution for relevant period.
3. Copy of Member Pass Book/statement of ESI contribution for relevant period.
4. Copy of FORM 26AS of Income Tax Department for the relevant Financial year.
5. Copy of NPS contribution statement for relevant period.

The relevance and genuineness of the experience will be decided by the Council based on the certificates and documents submitted by the candidate only.

24.12.2021

Advisor
HSHEC